

Oconto County

County, State, or Condominium Plat Review

Note: A County, State, or Condominium Plat in Oconto County and the Town of Morgan requires prior review and approval from the **Town of Morgan**. This local approval is required prior to obtaining County approval and recording the plat with the Register of Deeds. The steps to pursuing a land division by County or State Plat are as follows:

Step 1

Consult with Oconto County Planning & Zoning staff regarding your proposal to assure compliance with the Oconto County Zoning and Land Division Ordinances.

Step 2

Select a Registered Land Surveyor, who will work on your behalf in completing the following steps.

Step 3

Contact George Kasch (Plan Commission Secretary) at 920.848.7546, at least 2 weeks prior to the last Monday of the month and ask to be placed on the Plan Commission agenda. (Refer to the back of this sheet for materials required by the Town)

Step 4

Attend the Plan Commission meeting usually held the last Monday of the month at 7:00 p.m. (The Town Plan Commission will make a recommendation to the Town Board regarding your Preliminary County, State, or Condo Plat.)

Step 5

Attend the Town Board Meeting held the 2nd Monday of the month at 7:00 p.m. (The Town Board will review your Preliminary County, State, or Condo Plat and make recommendations. These recommendations are forwarded to the Oconto County Planning & Zoning Office for consideration during the preliminary plat review.)

Step 6

Attend the Oconto County Planning & Zoning meeting for committee approval or disapproval of the Preliminary County, State, or Condo plat. (Oconto County Planning & Zoning staff will return a copy of the preliminary plat along with any comments, concerns, or corrections to the surveyor. The surveyor shall prepare a final plat for review by Planning & Zoning staff. Once the preliminary and final reviews are complete, the surveyor shall prepare the final plat.)

Step 7

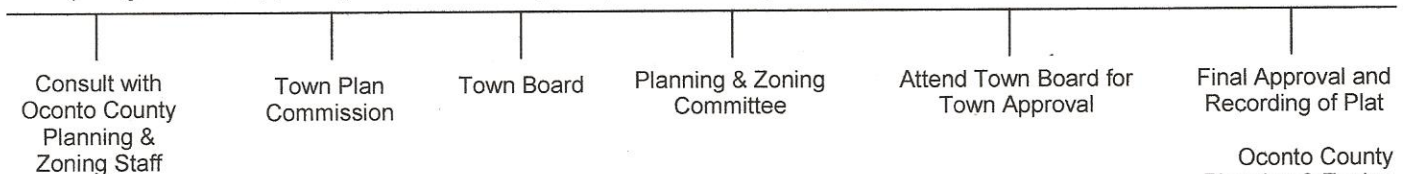
Contact Charlene Borghese (Town Clerk) at 920.846.2137 and ask to be placed on the Town Board agenda.

Step 8

Attend the Town Board Meeting held the 2nd Monday of the month at 7:00 p.m. (The Town Board will approve the County, State, or Condo Plat by signing the Town Certificate and Treasurer's Certificate.)

Step 9

Submit the Final County or State Plat to the Oconto County Planning & Zoning Office for final approval. (All signatures of approving authorities are required prior to Planning & Zoning approval.)



For Reference Purposes Only