

Town of Morgan, WI
Driveway/Culvert Permit Application
Building Inspector - eServices llc
(920) 493-2294 - TofMorgan@eServicesllc.us

Application Date : _____

Building Permit # : _____

Tax Key/Parcel # : _____

Date : _____

Parcel Address:

E911 Number: _____

Street Name: _____

If the Parcel does not have a Number, after receiving this completed permit, you will need to contact Oconto County's Land Use Department before the driveway can be installed to have a number assigned.

Property Owner: _____

Contractor: _____

Address: _____

Address : _____

City, ST Zip : _____

City, ST Zip : _____

Phone : _____

Phone : _____

eMail : _____

eMail : _____

* eMail address helpful in resolving questions and returning completed applications.

Primary contact is the Property Owner or Contractor (circle one)

Will a Culvert be installed: YES NO

If NO, provide a detailed explanation?

Will Culvert be replaced: Yes No

What size of culvert: _____

Culvert Information -

Material: _____ Steel or Plastic * See notes on back of sheet.
Diameter: _____ Minimum 15 inch. * See notes on back of sheet.
Residential Length: _____ Minimum 26 feet plus Flares each end.
Ag/Dual Purpose: _____ Minimum 40 feet. * See notes on back of sheet.

Driveway Information-

Residential Width: _____ Minimum 20 feet
Residential Height Clearance: _____ Minimum 15 feet
Ag/Commercial Width: _____ Minimum 35 feet
Ag/Commercial Height Clearance: _____ Minimum 15 feet

I, the undersigned owner/agent, do hereby certify that the above information and plans herewith filed are correct and do hereby agree to install the driveway and any related culvert at the elevation grade and alignment established by the municipality plans.

Applicant Owner/Agent (circle one):

Town Board Members (need two signatures):

Sign : _____

Sign : _____

Print : _____

Sign: _____

Date : _____

Date : _____

\$70 PAYMENT: check check# _____ cash

Required Documents -

Site plan showing Driveway and Culvert location. County GIS or Google map works well.

Oconto County issues new address numbers -

Before requesting a new address number, this form must be completed.

Copy sent to Property Owner

Copy sent to Building Inspector

Copy sent to _____

DATE _____

DATE _____

DATE _____

Approval Requirements Only

After Town Board approval, Town Inspector shall issue Driveway Permit and Culvert (considering width only) Permit.

1) Driveway

-Landowner shall be responsible for construction of driveway, meeting Town requirements, and clean-up of debris after construction.

-Residential driveway shall be a minimum 20ft. wide driving surface with a height clearing 15ft. to accommodate emergency or other authorized vehicles (no obstructing brush or tree branches).

-Ag. and commercial driveways shall be a minimum 35 ft wide driving surface.

2) Culvert

-Landowner shall be responsible for cost, meeting Town requirements, and clean-up of debris on public roads.

-Two or more members of Town Board shall determine size of all residential, ag, or commercial culverts, on a case by case basis.

-Residential culvert shall be a minimum of 26 ft. long and 12-inches in diameter with end walls.

-Ag and commercial culverts shall be a minimum of 40 ft. long and 15-inches in diameter with end walls added to the 40 ft. Also use if dual purpose for the driveway.

-New, and of steel or concrete or plastic. Plastic can be: A. Minimum of 5/8 thickness with both internal and external smooth. B. Corrugated outside and smooth inside.

-Covered with pit run, or $\frac{3}{4}$ up to $1 \frac{1}{4}$ aggregate/gravel

-Six-inch finish cover coat with $\frac{3}{4}$ or $1 \frac{1}{4}$ aggregate/gravel