

Town of Morgan, WI
Driveway/ Culvert Permit Application
(920) 846-0699

Application Date: _____ Building Permit #: _____

Tax Key/Parcel #: _____ Date: _____

Parcel Address: _____

E911 Number: _____ Street Name: _____

If the Parcel does not have a number, after receiving this completed permit, you will need to contact Oconto County's Land Use Department before the driveway can be installed to have a number assigned.

Property Owner: _____ Contractor: _____

Address: _____ Address: _____

City, State, Zip: _____ City, State, Zip: _____

Phone: _____ Phone : _____

Email: _____ Email: _____

* Email addresses are helpful in resolving questions and returning completed applications.

Primary Contact is the Property Owner or Contractor (circle one)

Will a Culvert be installed: YES NO If NO, provide a detailed explanation.

Will Culvert be replaced? YES NO What size of culvert? _____

Culvert Information -

Material: _____ Steel or Plastic *See notes on back of sheet

Diameter: _____ Minimum 15 inches. *See notes on back of sheet

Residential Length: _____ Minimum 30 feet plus Flares at each end.

Ag/ Dual Purpose: _____ Minimum 40 feet. *See notes on back of sheet

Driveway Information:

Residential Width: _____ Minimum 20 feet

Residential Height Clearance: _____ Minimum 15 feet

Ag/ Commercial Width: _____ Minimum 35 feet

Ag/ Commercial Height Clearance: _____ Minimum 15 feet.

I, the undersigned owner/agent, do hereby certify that the above information and plans herewith filed are correct and do hereby agree to install the driveway and any related culvert at the elevation grade and alignment established by the municipality plans.

Applicant Owner/ Agent (circle one):

Town Board Members (needs two signatures):

Sign: _____

Sign: _____

Print: _____

Sign: _____

Date: _____

Date: _____

\$100 PAYMENT:

Check

Check # _____

Cash

Required Documents:

Site plan showing Driveway and Culver location. County CISDS or Google map works well.

Oconto County issues new address number-

Before requesting a new address number, this form must be completed.

Copy sent to Property Owner

Date _____

Copy sent to _____

Date _____

Approval Requirements Only
After Town Board approval, Town Supervisors shall issue Driveway Permit and
Culvert (considering width only) Permit.

New driveway's and/or culverts must comply with Ordinance Number 02-08-08-2016; revised 07/13/2026 and Ordinance 2025-01.

1) Driveway

- Landowner shall be responsible for construction of driveway, meeting Town requirements, and clean-up of debris after construction.
- Residential driveway shall be a minimum 20ft. wide driving surface with a height clearing 15ft. to accommodate emergency or other authorized vehicles (no obstructing brush or tree branches).
- Ag. and commercial driveways shall be a minimum 35 ft wide driving surface.

2) Culvert

- Landowner shall be responsible for cost, meeting Town requirements, and clean-up of debris on public roads.
- Two or more members of Town Board shall determine size of all residential, ag, or commercial culverts, on a case by case basis.
- Residential culvert shall be a minimum of 30 ft. long and 15-inches in diameter with end walls added to the 30 ft.
- Ag and commercial culverts shall be a minimum of 40 ft. long and 15-inches in diameter with end walls added to the 40 ft.
- New, and of steel or plastic only (no other type of material allowed).
- Covered with pit run, or $\frac{3}{4}$ up to $1\frac{1}{4}$ aggregate/gravel
 - Six-inch finish cover coat with $\frac{3}{4}$ or $1\frac{1}{4}$ aggregate/gravel